

INVITATION TO BID

The Housing Authority of Indiana County (the Housing Authority) will receive separate sealed bids for the **Roof Replacement Projects, Contract GC-1: Point Street and Hemlock Way** located at Point Street and Hemlock Way in Saltsburg Borough, Indiana County, PA and **Contract GC-2: Administration Office** located at 104 Philadelphia Street in Indiana Borough, Indiana County, PA until 9:00 a.m. local prevailing time on **Thursday, November 10, 2022**, at the Housing Authority's Administrative Office, 104 Philadelphia Street, Indiana, PA 15701, at which time and place the separate Bids will be publicly opened and read aloud for the projects. Bids must be sealed and shall be marked as follows:

**Roof Replacement Project Point Street and Hemlock Way
Bid Documents – General Construction Contract GC-1
Attn: Ms. Shannon L. Kundla, Executive Director
and
Roof Replacement Project Administration Office
Bid Documents – General Construction Contract GC-2
Attn: Ms. Shannon L. Kundla, Executive Director**

The name and address of the Contractor submitting the bid(s) should also be clearly labeled on the outside of each bid envelope.

The project consists of the roof replacement and related construction at the Housing Authority owned apartment complexes located in Saltsburg Borough and the Administration Office in Indiana Borough, Indiana County, Pennsylvania.

Bids must be submitted individually on a lump-sum basis for each of the two contracts. Separate Bids for individual trades will not be accepted. Projects are to be substantially completed within 180 calendar days from the date of award of Contracts. This contract is federally assisted. The Contractor must comply with the Davis-Bacon Act.

A complete set of Bidding Documents may be reviewed and obtained at the office of the Consultant, Stiffler McGraw & Associates by appointment at the Indiana Office – Suite 001 Old Borough Hall, 39 N. 7th Street, Indiana, PA 15701. Please call (724) 717-6925 to schedule a time. Bidding Documents are also available at the Hollidaysburg Office – 1731 N. Juniata Street, Hollidaysburg, PA 16648 beginning on **October 17, 2022**. Only a Contractor obtaining Bid Documents from the Consultant will be considered to be a registered bidder.

The Bidding Documents are available for purchase by Prime Contract Bidders for the non-refundable sum of \$50.00 for a printed set or a digital set of bidding documents are available for the sum of \$25.00 per with all checks made payable to "Stiffler McGraw & Associates". Incomplete sets of Bidding Documents will not be issued. A non-refundable postage and handling charge of \$10.00 per printed set will be added for each set that is mailed to Bidders. Payment must be received before documents will be released. The Housing Authority and Consultant assume no responsibility for delay or loss due to mailing.

A non-mandatory Pre-Bid Conference and Project Review will be held to answer questions on Scope of Work, and to familiarize bidders with existing conditions, site location, and other relevant information. Conference will be held at one of the project's sites, **Administration Office, 104 Philadelphia Street, Indiana, PA** at 9:00 a.m. local prevailing time on **Wednesday, October 26, 2022**.

A certified check or bank draft made payable to the order of "Housing Authority of Indiana County", U.S. Government Bonds, or a satisfactory Bid Security (Bid Bond) executed by the Bidder and an acceptable surety, in the amount equal to ten percent (10%) of the total Bid, must accompany the Bid in accordance with

the Instruction To Bidders. No Bid Surety shall be waived or returned because the Bidder has failed or cannot comply with any requirements set forth in the plans, specifications or any applicable statutes of the Commonwealth of Pennsylvania or any applicable municipal ordinances. A Bid may not be modified, withdrawn or cancelled by the Bidder within sixty (60) calendar days following the time and date designated for the receipt of Bids, without the written consent of the Housing Authority. The surety must be a Guarantee or a Surety Company acceptable to the U.S. Government as published in the U.S. Treasury Circular No.576 and must be licensed to do business in the Commonwealth of Pennsylvania.

The successful Bidder will be required to furnish and pay for an assurance of completion of project in the form of Payment and Performance Bonds, each in the amount of 100% of the Contract Price; a cash escrow in the amount of twenty percent (20%) of the Contract Price; or an irrevocable letter of credit in the amount of twenty-five percent (25%) of the Contract Price.

Attention is called to all Bidders that all applicable Equal Employment Opportunity requirements for federally assisted construction contracts must be complied with. This includes strict compliance with Executive Order 11246, as amended (establishing a goal of 6.9% for female employment and 1.3% minority percentage by craft); Nondiscrimination; Executive Order 11625, Minority Business Enterprise; Executive Order 12138, Women Business Enterprise; Section 3 of the Housing and Urban Development Act of 1968; Civil Rights Act of 1964; Minority Business Participation; and HUD Wage Rate Determination.

Notice is hereby given that this is a Section 3 covered project, and that the area has been defined as a Section 3 area. The Housing Authority promotes the utilization of business concerns which are located in or owned in substantial part by persons residing in the Section 3 area and promotes job training and employment opportunities for qualified, lower income, Section 3 area residents.

The Housing Authority of Indiana County reserves the right to waive irregularities and to reject Bids.

By order of the:

Housing Authority of Indiana County
Ms. Shannon L. Kundla, Executive Director

10/17/2022 Pub

10/25/2022 Pub